

## Job Description RDA Orana

### The Welcome Experience Local Connector

1 Local Connector (Mudgee based)

Servicing Mid Western Local Government Area

#### About Regional Development Australia - Orana

Regional Development Australia (RDA) Orana is a part of a national network of committees fostering regional development. An incorporated not-for-profit association, RDA Orana is led by a regional board of industry and government representatives supporting economic development, investment, sustainability and supporting positive change through leadership, innovation, and collaboration. Covering 25% of NSW, RDA Orana is dedicated to ensuring the region's long-term sustainability by addressing economic, social, and environmental issues.

#### About The Welcome Experience

The Welcome Experience Orana is a service in regional NSW communities, helping key public sector workers and their families prepare for and settle into their new communities. The program aims to make regional NSW an even better place to live by providing personalised support at each stage of relocation: Attract/Decide, Prepare, Welcome, and Stay.

#### Summary

Regional Development Australia (RDA) Orana and the communities of Mid Western Local Government area is seeking a passionate Local Connector who is proactive, relational, community-oriented, and dedicated to supporting key workers in having a great experience in the relevant Local Government Area (LGA). The Local Connector will collaborate with employers and community groups to enhance the experience of key public service workers across sectors such as education, healthcare, police, fire and rescue, and community services.

#### Key Responsibilities

- **Engagement and Relationship Building:** Act as the primary contact for new essential workers, facilitating connections with local resources and community groups.
- **Cultural and Community Sensitivity:** Demonstrate awareness of and sensitivity to the diverse community, including Aboriginal and Torres Strait Islander communities, LGBTIQ+ individuals,

people with disabilities, and immigrants. Facilitate links to support for essential workers from these groups.

- **Relocation Support:** Assist essential workers through the stages of relocation supporting housing.
- **Resource Development:** Create and maintain resources to support essential workers, tailoring information to their needs.
- **Community Engagement:** Design, run, and host inclusive community events to help newcomers integrate.
- **Program Collaboration, Administration, and Reporting:** Work with other Local Connectors, maintain accurate records, manage budgets, and use digital tools for communication and reporting.
- **Transport and Logistics:** Hold a valid NSW driver's license and travel as needed for training and events.

## Key Challenges

- Managing relationships with a diverse range of stakeholders and community members.
- Navigating local community history, politics, and nuances.
- Adapting to the evolving needs of new essential workers and the community.

## Key Relationships

- **CEO - RDA Orana**
- **The Welcome Experience Orana Manager:** Receive guidance, provide updates, and report on project performance.
- **Work Team:** Support team members, share information, and collaborate on project outcomes.
- **Community Stakeholders:** Develop relationships, engage in community events, and respond to inquiries.

## Role Dimensions

- **Decision Making:** Manage tasks and projects independently, using discretion in providing information and recommendations.
- **Reporting Line:** Report to the Welcome Experience Orana Manager.
- **Direct Reports:** None.
- **Budget/Expenditure:** None.

## Capabilities

- **Communication:** Strong interpersonal skills and effective communication.



# The Welcome Experience

- **Flexibility:** Ability to work outside normal business hours and on weekends.
- **Collaboration:** Work collaboratively with a network of Local Connectors and community stakeholders.
- **Problem-Solving:** Creative and proactive in addressing challenges and finding solutions.
- **Community Knowledge:** In-depth understanding of local communities and regional life.

## Employment Details

- **Employer:** Regional Development Australia Orana Inc.
- **Location:** Mudgee (Mid Western LGA)
- **Employment Status:** 1-year contract with potential for extension
- **Weekly Ordinary Hours:** Full-time at 38 hours per week, flexible working conditions
- **Remuneration:** \$110,000 per annum plus superannuation and the use of a vehicle for work use.
- **Salary Payment Frequency:** Fortnightly
- **Driver License Requirement:** Yes

## Contact

- **Information contact Alana Copelin** [alana@rdaorana.org.au](mailto:alana@rdaorana.org.au)
- **Submit application to Alana Copelin** [alana@rdaorana.org.au](mailto:alana@rdaorana.org.au)
- **Closing Date:** May 13, 2026